



Online Lunch Payment Option

1. Login to Skyward Family Access
 - a. If you do not have a Family Access Account, click here and complete the registration process:
<http://fmuthschools.cyberschool.com/ajax/forms/displayForm.cfm?f=2>

2. Click FOOD SERVICE

The screenshot shows the Skyward Family Access interface. On the left sidebar, the 'Food Service' menu item is circled in red. A red arrow points from this menu item to the 'Food Service' section of the main content area in the second screenshot.

3. Click MAKE A PAYMENT

The screenshot shows the 'Food Service' section of the Skyward Family Access interface. The 'Make a Payment' button is circled in red. A red arrow points from this button to the 'MAKE ONE-TIME PAYMENT' button in the third screenshot.

| Payment Date | Payment | Check # |
|------------------|---------|---------|
| Tue Sep 25, 2018 | \$25.00 | #12345 |

4. You will be re-directed to the payment portal. Click MAKE ONE TIME PAYMENT

The screenshot shows the Skyward payment portal. The 'MAKE ONE-TIME PAYMENT' button is circled in red. A red arrow points from this button to the 'MAKE ONE-TIME PAYMENT' button in the second screenshot.

FRANKENMUTH SCHOOL DISTRICT
High Academic Achievement & A Place for All

BROWSE SERVICES HOME

Not you? [Switch Accounts](#)

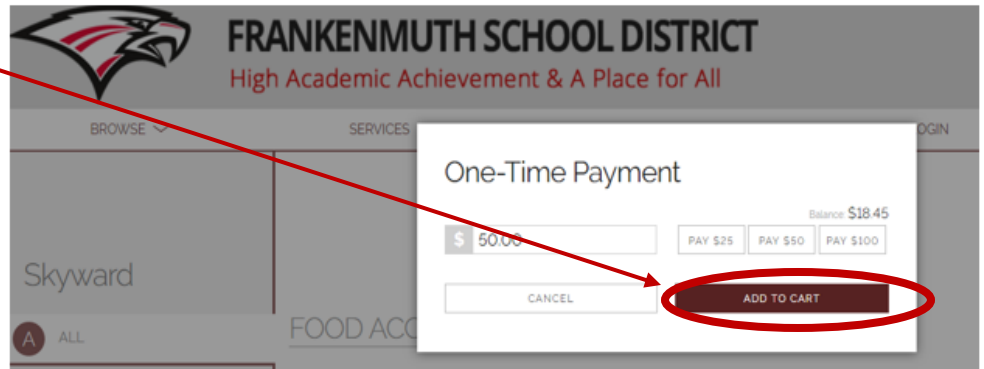
FOOD ACCOUNTS

Smith Family Balance \$18.45

Account

MAKE ONE-TIME PAYMENT

5. Payment screen pops up for you to determine amount to add to account.
Click ADD TO CART after you select amount.



6. Click CHECKOUT – please note there is a \$1.75 convenience fee is added to each online payment.



7. Complete process by clicking CREATE NEW ACCOUNT.
(After first visit, you can just log in)

- a. To create an account, follow the directions to enter your name, mailing address, email address, and phone number. Create a password.
- b. Then complete payment information for either e-check or debit/credit card.

